



SOUTHERN TEACHERS  
A G E N C Y

**Director of College Counseling  
Whitefield Academy  
Mableton, Georgia**

[whitefieldacademy.com](http://whitefieldacademy.com)

**Southern Teachers** is assisting Whitefield Academy as it seeks a Director of College Counseling to organize and administer all aspects of the college search and admission process for high school students. The Director educates students and parents about colleges, the college admission process, trends, procedures, and testing; advises and supports seniors and families as they go through the process; and helps students and families aspire realistically and choose wisely. He or she coordinates the *Life and Career Planning* program for juniors; meets with sophomores, juniors, and seniors, individually and in groups, to talk about the college admission process and individual college choices; and advises freshmen on a high level regarding college admissions.

Candidates must have excellent communication and organizational skills, the ability to meet deadlines, and computer literacy and proficiency (e.g., word processing, spreadsheets, email, Internet, presentation software, and online grade book programs). Experience with SmartBoard technology is a plus. They must be able to develop rapport with students; embrace a strong commitment to Christian education and academic excellence; model a consistent daily walk with Jesus Christ; be a Christian role model in speech, actions, and attitudes; believe and affirm the school's Statement of Faith; evidence the fruit of the Spirit in the nurturing of relationships with teachers and other staff members, students, families, and the community at large; and be actively involved in a local church.

The Director must be unwavering in supporting the school's vision of producing graduates who are among the nation's strongest academically, well-rounded athletes and artists and whole-hearted followers of Jesus Christ who serve and lead. Whitefield's diverse graduates choose colleges far and near—from UGA and Georgia Tech to the University of Southern California and Pepperdine. Several graduates have received appointments to the service academies; others have been admitted to such highly selective universities as Princeton, MIT, Stanford, Dartmouth, Vanderbilt, and Duke. Whitefield seeks a Director who is committed to helping all students select colleges best fit for their gifts, abilities, and values. The ideal candidate will have experience in college admissions and independent school college counseling.

Located in metro-Atlanta, Whitefield Academy is a Christ-centered college-preparatory school that enrolls about 800 students, prekindergarten through grade twelve. Its last three graduating classes matriculated to 76 different colleges and 63% attended schools outside of Georgia, receiving an average of \$6.1 million per year in scholarship funding.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in August 2017.