



SOUTHERN TEACHERS

A G E N C Y

Head of Lower School St. Andrew's Episcopal School Jackson, Mississippi

gosaints.org

Southern Teachers is assisting St. Andrew's Episcopal School as it seeks a visionary, empathetic, experienced educational leader to be responsible for all activities involving students, their families, faculty, and staff on the school's South Campus (PK3 – grade four). Reporting directly to the Head of School and serving on the senior leadership team, the Head of Lower School oversees South Campus operations and staff, maintains congruency with the school's mission, and serves as the Lower School's spokesperson, articulating programs, expectations, behavioral guidelines, and other essential information.

The LS Head works with the Office of the Provost, the Associate Head, and department chairs to recruit, hire, develop, and retain highest quality faculty and guide ongoing curricular development. He or she works with the Office of Admissions and Enrollment Management to recruit and retain mission-appropriate students, to welcome new families into the St. Andrew's community, and to help them to understand the school's culture. The LS Head meets regularly with the division's administrative team, grade-level teams, and LS members of the Student Support Services staff; recognizes and manages the tension between supporting an excellent faculty's independence and promoting curricular coherence and consistency; works effectively with parents, the St. Andrew's Parents' Association, and various booster clubs; supports school friend- and fund-raising efforts; stays abreast of changes in education and encourages LS faculty professional development; manages multiple budgets; collaborates in helping students transition successfully into the Middle School; coordinates South Campus scheduling, duties, and facilities; and helps to plan and conduct standardized assessments and to communicate results with appropriate stakeholders.

St. Andrew's is a diverse and thriving PK3-12 independent school in Mississippi's capital city. The Lower School, housed on its own campus with 500 students and fifty faculty in seven grade levels, is a lively center for learning through development of the whole child. In keeping with the *Characteristics of Excellence* for all faculty and staff, St. Andrew's seeks a new colleague who is a team-oriented, lifelong learner called to work with young children. The LS Head must be well versed in childhood development, student-centered pedagogies, and ongoing changes in early childhood and elementary education; self-aware and self-driven; kind and gracious; honest and trustworthy; and a successful teacher and administrator, preferably in an independent school. He or she will lean into challenges, master organizational details, demonstrate resilience, and lead by example. Patient, positive, and poised, the LS Head must be a great listener and communicator who builds relationships, manages conflict, and inspires learning and growth. Compassionate and cross-culturally competent, the LS Head will embrace the school's mission, relate to the whole person, remain mindful of the need for balance in life, and strive to meet the varied needs of a diverse community – students, faculty, and parents. The school especially encourages applications from members of traditionally underrepresented groups in independent schools.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2017.