



SOUTHERN TEACHERS  
A G E N C Y

**Director of Early Childhood Education  
Garrison Forest School  
Owing Mills, Maryland**

[gfs.org](http://gfs.org)

**Southern Teachers** is assisting Garrison Forest School as it seeks a Director of Early Childhood Education who will report to and collaborate with the Head of Lower School in designing a balanced, vibrant preschool program that supports children's intellectual, social, and emotional growth in a safe and loving environment. The Director will supervise students and staff in the Preschool, Preschool Afterschool Care, and Faculty Daycare programs.

The Director will supervise all aspects of the Daycare and Preschool instructional and co-curricular programs; communicate the school's vision to all stakeholders; lead and manage faculty and staff; develop and maintain required budgets, files, records, and schedules; formulate and implement program policies; and support parents through verbal and written communications, parent education programs, counseling, and conferences as needed. The Director works with the admission and communications departments on publications, marketing, tours, placement, orientation, testing, and communications. With an administrative associate, the Director also manages Daycare Program paperwork, regulations, testing, scheduling, and training.

Candidates should have prior experience working with young children in school settings and proven track records as educational leaders. They must demonstrate enthusiasm, warmth, and effective interpersonal skills with children and colleagues. GFS seeks candidates who will contribute to and are committed to diversity and multicultural educational practices. Demonstrated ability working in a diverse community is essential. Candidates holding applicable advanced degrees are preferred.

Garrison Forest is an all-girls' day and boarding school with a coed preschool, located just minutes northwest of Baltimore City. Founded in 1910, the school enrolls 572 students in preschool through grade twelve. Many faculty members (76%) hold advanced degrees, and 34% of them have ten or more years of service at GFS. The student teacher ratio is 7:1. Garrison Forest School has been named a "Best Places to Work" by the *Baltimore Sun* for the last four years. Candidates from diverse backgrounds are encouraged to apply. The school's extensive professional development program allows faculty and staff to tackle pressing educational challenges, enhancing academic and co-curricular programs and modeling the sort of purposeful risk-taking and collaborative, creative problem-solving expected from students.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2017.