Assistant Residential Dean
Sandy Spring Friends School
Sandy Spring, Maryland

Southern Teachers is assisting Sandy Springs Friends School (SSFS) with its search for an Assistant Residential Dean to help lead a team of professionals dedicated to creating an inclusive and engaged community that integrates boarding into the whole life of the school. With oversight and responsibility for the daily operations of the boarding program, the Assistant Residential Dean leads a dedicated staff of dorm parents and affiliates in implementing the residential curriculum, including academic support and meaningful programmatic activities.

The Assistant Dean collaborates in training and supporting the residential program staff; creates and manages staffing schedules; supervises dorm parents and dorm affiliates; supports dorm parents as they enforce guidelines for student behavior; and handles instances of misconduct. Following boarding program best practices, the Assistant Dean oversees the dormitory facility by observing and reporting maintenance needs and following up to see that all work is completed. He or she is a faculty member and teaches one section of a course as determined by the Upper School Division Head or completes equivalent work in the life of the school.

Candidates should have experience working with students, including international students, preferably in residential settings. The Assistant Dean should have a patient nature, a positive attitude, a flexible approach, a sense of humor, excellent organizational skills, and attention to detail. He or she must be able to set clear expectations and boundaries, hold students accountable, communicate clearly and effectively, and demonstrate commitment to diversity, equity, and inclusion.

Sandy Spring Friends School is a progressive, coed, academically rigorous day and boarding school serving approximately 600 students from age 3 through grade 12. The campus is located on 140 acres in the historic Sandy Spring area of Montgomery County, Maryland. The school’s culture, rooted in the idea that collaboration engenders achievement, can be traced to its Quaker heritage and abiding belief in the Quaker values of simplicity, equality, honesty, stewardship of the environment, and peaceful resolution of conflict. SSFS helps students develop their individual sense of purpose as they become caring citizens of the world.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins in August 2022.