Lower School Division Director  
The Winston School San Antonio  
San Antonio, Texas  

winston-sa.org

Southern Teachers is assisting The Winston School San Antonio with its search for a new Lower School Division Director to serve as the division’s educational leader and be responsible for the day-to-day administration and safety of students and staff.

Reporting to the Head of School, the Director serves as a member of Winston’s leadership team and assists with organizational planning, decision-making, and setting and implementing policy. This person supervises, observes, and evaluates all teaching and support staff and provides instructional leadership for the school. He or she makes recommendations to the Head regarding faculty hiring, retention, and assignments and works with teachers to ensure that students receive positive reinforcement and redirection. The Director prepares the budget and works with the Director of Finance and Operations regarding budgeting, purchasing, and addressing special education services, including apps, furniture, technology, and other learning needs.

Qualified individuals will have a graduate degree in education or a related field; licensure in special education or school administration is preferred. The best candidates will have knowledge of special education and current trends/research and be able to develop curriculum and lead instructional coaching programs. The Director must be able to communicate and work effectively with diverse populations and develop outreach strategies to encourage parental involvement in student learning.

The Winston School San Antonio provides personalized, college preparatory education to students in grades kindergarten through twelve with high potential and identified learning differences. Founded in 1985, WSSA serves approximately 160 students on a 15-acre campus located in San Antonio Texas.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins as soon as feasible upon hire.