Southern Teachers is assisting in Christ School’s search for an enthusiastic and highly qualified Associate Director of College Guidance. In this ten-month position, the Associate Director serves as the primary college counselor to 25-30 students in both the junior and senior classes, advising and supporting students and their parents/guardians in all aspects of the college search and application process.

The Associate Director writes personal and comprehensive letters of recommendation that convey deep knowledge of the student and his academic and extra-curricular involvement; actively contributes to the College Guidance Office’s presentations and programs, including some evening and weekend events; and visits college campuses during the school year and summer. He or she participates in boarding school life during and after class-day hours, including Chapel, athletics, fine arts, community service events, and more; assists the Director of Testing with all standardized testing programs (PSAT, SAT, ACT, AP administration); helps with college fairs held on campus every two to three years; and represents Christ School at professional conferences.

The ideal candidate will hold an advanced degree and have at least two years’ experience in selective college admission or independent school college counseling. Candidates should be collaborative team members and excellent communicators and writers with outstanding organization and time-management skills and the ability to work effectively with diverse students, parents, faculty, and administrators.

Founded in 1900, Christ School is an all-boys school, grades 8-12, affiliated with the Episcopal Church. Its 293 students (record enrollment) come from 18 states and eight foreign countries with a 68-32% boarding-to-day-student ratio. Its international population is 9.8%, with 22% students of color, representing significant growth from 14% students of color in 2018. Located on a 500-acre campus just outside of Asheville, Christ School seeks to produce educated men of good character by focusing on The Four Pillars: Academic Rigor, Leadership, Spirituality, and The Dignity of Manual Labor. The school offers a variety of advanced classes and extracurriculars and is known for its nationally recognized Outdoor Program.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2022.