Southern Teachers is assisting with Ursuline Academy’s search for a Coordinator of Heritage & Mission to provide student opportunities in spiritual formation and faith development as well as service to the local and global community. Additionally, the Coordinator is charged with assessing the spiritual needs of the Academy community and acts in an advisory role to identify ways to address those needs. He or she will teach middle and/or upper school Theology classes and will bring thoughtful alignment between spiritual formation and the Academy’s mission and core values.

The Coordinator collaborates with principals and other administrators to nurture Ursuline’s mission and identity in all facets of school life. He or she invites community members to take ownership through professional development, in-service experiences, and workshop activities; develops materials and experiences to help constituents understand the charism and mission of Ursuline Academy; provides daily prayers; and collaborates with students, principals, and the music teacher in planning liturgies and prayer services. The Coordinator plans Middle and Upper School retreats; creates activities to develop student leadership; collaborates with the counseling team to provide spiritual guidance, crisis intervention, and a supportive presence for students; and joins the Dean of Students and the Principals in managing the Service (Serviam) Program by monitoring records, guiding selection of students for annual service recognition awards, and collaborating with the Global Education Coordinator to plan service-learning trips.

Candidates should have experience in youth or campus ministries or similar roles as well as a deep understanding of and respect for the Catholic faith tradition. They must be experienced teachers who can integrate technology into the classroom and skilled presenters, listeners, and observers with excellent organizational, time management, analytical, and problem-solving skills. They must work well with students and adults from diverse backgrounds, to navigate challenges with discretion and diplomacy, and to work independently and collaboratively in a team environment. The Coordinator must have a passion for bettering the lives of students; a willingness to be an active, enthusiastic member of the Ursuline community; and the ability to maintain confidentiality at all times. Candidates holding advanced degrees in related fields are preferred.

Ursuline Academy is an independent, Catholic, college preparatory school serving over 400 students from preschool through grade 12. Ursuline Academy is co-ed through grade five and serves girls only in grades six through twelve. Part of a worldwide network of more than 105 schools, Ursuline Academy is guided by the values and mission of the Ursuline Sisters. Committed to its mission of Serviam or “I will serve,” Ursuline has been a leader in education since 1893.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2022.