Southern Teachers is assisting Seacrest Country Day School with its search for a Chief Financial Officer who will work with the Head of School and the senior leadership team to oversee the school’s financial operations.

The CFO is accountable to the Head of School and the Board of Trustees for financial management and reporting, business office functions, facilities and maintenance, personnel, human resources, technology, safety, and risk management. He or she develops and monitors the school’s annual budget, manages cash and investment accounts, and supervises the control system for ordering, purchasing, and handling accounts payables. The CFO administers the financial aid budget, oversees the completion of the annual audit, and coordinates the periodic review and updates of school policy handbooks. Additionally, the CFO works closely with the Board of Trustees, serving as liaison on the Finance, Investment, and Facility Committees.

The ideal candidate will have an advanced degree in Business Administration or Finance and 8-10 years of related work experience. The Chief Financial Officer is a highly visible role that requires effective leadership, management, and communication skills. The CFO must also work collaboratively with members of the Administrative Leadership Team and participate in the life of the school community. He or she will be able to analyze large amounts of data and make data-driven recommendations and decisions. Additionally, the CFO will be a strategic thinker with a commitment to the school’s mission and have exceptional communication, organizational, and presentation skills.

Seacrest Country Day School, with 453 students in grades prekindergarten through grade 12, is in one of the nation’s wealthiest cities in a metropolitan area with over 300,000 people. Naples' proximity to the Everglades and Ten Thousand Islands makes it especially popular among eco-tourists.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2022.