Assistant Head of Middle School
Cary Academy
Cary, North Carolina
caryacademy.org

Southern Teachers is assisting Cary Academy in its search for an accomplished, imaginative, team-oriented educator to serve as Assistant Head of Middle School to help ensure the Middle School program meets and nurtures the unique developmental needs of the young adolescent learner. The Assistant Head will support the Head of Middle School in the day-to-day operations of grades six through eight and actively participate in the school community.

The Assistant Head will oversee new student orientation, administration of annual standardized testing as well as dissemination and analysis of the results, student clubs programming and budget, and the coordination of faculty duties. He or she will assist the Head of Middle School with communicating and maintaining appropriate student behavioral expectations; mentoring, observing, and evaluating faculty; tracking faculty contributions to major student activities and clubs; reviewing academic reports; and updating the Middle School Student Handbook. The Assistant Head participates in school committees, works with Upper School administration to coordinate scheduling changes, and supports parent social and outreach programs. He or she will teach a reduced load of Middle School classes and provide academic and personal guidance to a group of student advisees.

The ideal candidate will have an advanced degree in a related field, at least five years teaching experience with Middle School students, three years administrative experience in a teacher-leader role, and a demonstrated commitment to educating the whole child. The candidate will possess a desire to work in a learning environment that uses technology to support student and teacher learning and creativity.

Cary Academy is an independent, coeducational, college-preparatory day school serving approximately 775 students in grades six through twelve. Located in the Research Triangle area of North Carolina, Cary Academy is committed to creating a diverse learning community that promotes discovery, innovation, collaboration, and excellence.

To apply, please complete the online Application to become a Southern Teachers Candidate and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2020.