



SOUTHERN TEACHERS
A G E N C Y

Lower School Director
Powhatan School
Boyce, Virginia
powhatanschool.org

Southern Teachers is assisting Powhatan School as it seeks a Lower School Director to serve as educational leader and chief articulator of the division. Reporting to the Head of School, the Lower School Director is charged with maintaining congruency between the school's board-approved mission statement and all activities of the division.

The Lower School Director is responsible for the program, faculty, students, and overall operations of the lower school division, which serves students in grades prekindergarten through five. Powhatan School believes that successful education creates lifelong learners who use their knowledge, creativity, and skills to be confident students in an ever-changing world. The Lower School Director will create an environment in which learning can take place and cultivate a school climate which is supportive and reflects high morale. The Lower School Director supervises, observes, and evaluates the faculty in their implementation of the curriculum and serves as a consultant to teachers in matters of classroom management, teaching methods, and general school procedures. He or she will assist with the orientation of new teachers, encourage professional growth of all teachers, and recognize individual differences and the strengths of each teacher. The Lower School Director manages the academic program; maintains academic records; oversees grading, report cards, and follow-up conferences; and prepares the master class schedule in coordination with the Middle School Director. Additionally, he or she assists in the admission process, is a visible presence in all areas of the school, and keeps the Head of School informed of programs, activities, and other school matters.

The ideal candidate will have a master's degree and 5 – 10 years of teaching experience (lower level) and/or administrative experience.

Powhatan School is an independent coeducational day school serving 255 students in prekindergarten through grade eight. Located in Boyce, Virginia, at the northern end of the Shenandoah Valley, students and families come from Virginia, Maryland, and the panhandle of West Virginia. Powhatan's educational philosophy views elementary and middle school as important steps in a lifelong learning process that is to be cherished in and of itself. The school offers opportunities for intellectual enrichment, project based learning, and personal growth through study that crosses the academic disciplines of literature-based reading programs, hands-on math and science curriculums, and instruction in music, art, drama, athletics, computer technology and public speaking.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2019.