



SOUTHERN TEACHERS
A G E N C Y

**Director of College Counseling
Isidore Newman School
New Orleans, Louisiana**

newmanschool.org

Southern Teachers is assisting Isidore Newman School as it seeks a Director of College Counseling who will be a team-oriented leader to guide Newman students and their families through the college admissions process. In 2019-20, the Director will serve as a co-Director in anticipation of the upcoming retirement of the current, long-time Director of College Counseling. This position reports to the Associate Head of School and Upper School Head.

The Director of College Counseling will effectively manage the college counseling department and process; counsel approximately 45-50 students and their families through the college application process beginning in the junior year; and work collaboratively with the college counseling team to continually develop a comprehensive college counseling program that meets the needs of the school community. He or she will actively participate in local and national associations relevant to the profession and remain aware of current trends in college admissions by attending national and regional conferences and visiting colleges to build positive relationships. The Director will also work with Upper School administrators and advisors on Upper School course selection; communicate regularly and effectively with parents regarding the college admissions process; and engage actively in the Newman school community.

The ideal candidate will have an advanced degree; extensive experience in college counseling or admissions; and knowledge of independent schools and the college admissions landscape. She or he will have superior interpersonal, communication, and organizational skills in order to build positive relationships and work collaboratively with students, families, faculty, and administration; excellent analytical writing skills; and a strong work ethic. She or he will also have a sense of humor; be flexible; and have a knack for creativity and innovation.

Founded in 1903, Isidore Newman School is a co-educational independent school that serves high-achieving and highly motivated students in grades pre-kindergarten through twelve, as well as infants in Green Trees, a premier early childhood division of the school. Located in the heart of Uptown New Orleans, Newman is the only co-educational, non-sectarian, independent day school in the city of New Orleans. The school enjoys a national reputation for excellence and achievement in academics, athletics, and the arts with their students matriculating to the most selective colleges and universities in the country.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2019.