



SOUTHERN TEACHERS  
A G E N C Y

**Associate Head of School  
McDonogh School  
Owings Mills, Maryland**

[mcdonogh.org](http://mcdonogh.org)

**Southern Teachers** is assisting McDonogh School in its search for an Associate Head of School responsible for the overall leadership, coordination, employee development, and administration of the school's academic, arts, athletics, and student life programs. The Associate Head will help set the direction for school philosophy, long-term planning, curricular design, and strategic initiatives to advance the school's mission and achieve operational and educational goals. Reporting directly to the Head of School, the Associate Head is a member of the senior administrative team and is responsible for the supervision of faculty, student academic affairs, and student programs. He or she will have managerial responsibility for the school in the absence of the Head of School and will work collaboratively with all constituents of the McDonogh community to create a safe, joyful, and respectful school culture which supports on-going and meaningful learning.

The Associate Head represents the Head at school functions; articulates the school's vision, mission, and strategic plan; and supports and supervises the Director of Counseling and Support Services, the Director of Equity and Inclusion, the Director of Innovation and Learning, the Director of Fine and Performing Arts, the athletic directors, and the division directors. He or she oversees curriculum and educational programs; supports the accreditation process; assists with recruiting, hiring, and developing PK-12 faculty; manages student discipline issues above the division level; and serves as a liaison for parent concerns and communication. The Associate Head maintains a strong presence in the educational divisions; is a visible presence in other areas of the school; and keeps the Head informed of programs, activities, challenges, and opportunities.

The ideal candidate will have a minimum of five years of progressive administrative leadership experience that includes designing and implementing curriculum; managing change; coaching and managing adults; and providing effective feedback. An advanced degree in educational leadership, classroom teaching experience, and independent school experience are preferred. He or she must have exceptional leadership skills; a clear vision of academic excellence; expertise in current teaching pedagogy and innovative program design; and a love of teaching and learning. The Associate Head will have the ability to work with and within a culturally diverse community; articulate the history, culture, and mission of the school; lead with vision, integrity, enthusiasm, humor, savvy, and humility; and exercise high level decision-making skills. He or she will have excellent interpersonal and communication skills; outstanding organization skills; and proven ability to present information to various constituencies and audiences effectively.

McDonogh is a nondenominational, coeducational, day and five-day boarding school serving 1398 students in grades prekindergarten through twelve. A joyful community built on close relationships and trust, children educated at McDonogh emerge as people of character who are exceptional communicators and who honor diversity in all its forms. McDonogh believes that preparing each child to be "life ready" is the ultimate objective of each student's experience. Founded in 1873, McDonogh is situated on 800 acres in Owings Mills, Maryland.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2019.

7 Elliewood Avenue | Charlottesville, Virginia 22903

Tel 434-295-9122 | [SouthernTeachers.com](http://SouthernTeachers.com)