



# Placement Counselor

Summer 2022 • SouthernTeachers.com



## The Opportunity

Southern Teachers is the premier placement agency for private/independent schools in the South. For over a century, Southern Teachers has helped hundreds of schools hire thousands of educators. We recruit, screen, and refer hundreds of talented candidates each year for faculty positions and leadership opportunities at the South's most outstanding schools. We are now seeking to add another Placement Counselor to our team.

**Southern Teachers** helps independent schools in the South hire talented teachers and leaders so that our member schools may offer the best possible education to their students.

Placement Counselors conduct initial interviews with new candidates to determine each prospective teacher's personal strengths, professional goals, and search parameters. Counselors check references, maintain credential files, and establish supportive relationships with all of their assigned candidates. They share wide-ranging office duties with fellow staff members, and travel occasionally to college recruiting events and career fairs.

Placement Counselors must be smart, diligent, detail-

oriented, comfortable with routine supervision, and willing to travel several times a year. The ideal candidate will possess superior oral and written communication skills, unimpeachable integrity, and experience with independent schools.

If you enjoy being part of a close-knit team and are highly motivated by helping others, this position offers an excellent opportunity to join a traditional yet contemporary, successful, and growing company.

The Placement Counselor position is entry-level, with commensurate compensation. Our office is in beautiful Charlottesville, across the street from the University of Virginia. Telecommuting/remote work is not an option..

**Founded in 1902, Southern Teachers is the oldest teacher placement agency in America, and the only agency dedicated to working with schools in the South.**

## To Apply

Send a resume and cover letter, including expectations for compensation, as two separate PDFs or Word docs to [Goodman@SouthernTeachers.com](mailto:Goodman@SouthernTeachers.com). Include "Placement Counselor" in the subject line.

